



OFFICE OF THE TREASURER

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ADELPHI.EDU

November 28, 2016

ONE SOUTH AVENUE P.O. BOX 701  
GARDEN CITY, NEW YORK 11530

**VIA UPS EXPRESS MAIL**

The Honorable Bill de Blasio  
City Hall  
New York, New York 10007

Re: **605 East 9<sup>th</sup> Street/350 East 10<sup>th</sup> Street New York, New York**

Dear Mayor de Blasio:

I am writing to you because it is necessary for Adelphi University to have its students move into the above referenced building on time for the beginning of the Fall 2018 school year, which is only 21 months away. This is required for Adelphi University to expand our Manhattan campus at 75 Varick Street. We are increasing our Manhattan presence and having a dorm for Adelphi's students is critical to that mission. The owner needs a building permit to help us meet that goal. This vacant building, once renovated, will provide affordable student housing for our students who will study at our Manhattan Center.

On August 2, 2016, Adelphi signed a lease with the owner of the building, 9<sup>th</sup> & 10<sup>th</sup> Street, L.L.C., to be the anchor tenant. The owner immediately submitted the lease for approval to the Department of Buildings (DOB). The building plans have already been approved by DOB.

I would appreciate any help you can provide to expedite obtaining the requested building permit from the DOB.

Thank you in advance for helping in our efforts to continue to attract talent from all over the world, as it is essential for our future. We expect to enroll almost 1,000 students, mostly from foreign countries, in our efforts to bring even more international students to "the greatest city in the world". With your assistance this plan can become a reality.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Timothy P. Burton', written over a white background.

Timothy P. Burton  
Executive Vice President of Finance and Administration

cc: 9<sup>th</sup> & 10<sup>th</sup> Street, L.L.C.